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Local Governmen	nt Type ] Towns	nip 🔲	Village	Other	Local Governme				Coun OS	ty C <b>EOL</b>	A
Audit Date 6/30/05			Opinion I 8/5/05			Date Account 10/13/05	ant Report Subm	itted to State:			
accordance w Financial State	ith the ements	Stateme	ents of	the Govern	nmental Accou	inting Stand	lards Board	d an opinion or (GASB) and the nigan Departme	ne <i>Uniform</i>	Repoi	
We affirm that											
1. We have	complie	d with th	e Bulleti	in for the Au	idits of Local U	Inits of Gove	ernment in Mi	chigan as revis	ed.		
2. We are ce	ertified p	ublic ac	countant	ts registered	d to practice in	Michigan.					
We further affi comments and		_		esponses h	nave been disci	losed in the	financial state	ements, includi	ng the note	s, or in	the report of
ou must chec	k the ap	plicable	box for	each item t	pelow.						
Yes <b>√</b>	No '	i. Certa	in comp	onent units	/funds/agencie	s of the loca	al unit are exc	luded from the	financial s	tateme	nts.
✓ Yes	No 2		e are ac of 1980).	cumulated	deficits in one	or more of	this unit's ur	nreserved fund	balances/re	etained	earnings (P.A.
Yes 🗸	No 3	3. There		stances of	non-complianc	ce with the	Uniform Acce	ounting and Bu	udgeting Ad	ct (P.A.	2 of 1968, as
Yes [✓	No 4				ited the condit rissued under			issued under Il Loan Act.	the Munici	oal Fin	ance Act or its
Yes <b>√</b>	No s				oosits/investme 1], or P.A. 55 c			with statutory CL 38.1132]).	requireme	nts. (P	.A. 20 of 1943
Yes ✓	No 6	S. The k	ocal unit	has been o	delinquent in di	stributing ta	x revenues th	at were collecte	ed for anoth	ner tax	ng unit.
Yes <b>√</b>	No 7	7. pensi	on bene	efits (norma	I costs) in the	current yea	r. If the plan	icle 9, Section is more than 1 ons are due (pa	00% funde	d and	the overfunding
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Yes 🗸	No §	). The lo	ocal unit	has not ad	opted an inves	tment policy	as required l	oy P.A. 196 of	1997 (MCL	129.95	).
We have enc	losed tl	ne follov	ving:					Enclosed	To B Forwar		Not Required
The letter of o	ommen	ts and re	comme	ndations.							$\overline{\hspace{1cm}}$
Reports on inc	dividual	federal t	inancial	assistance	programs (pro	gram audits	).				<b>√</b>
Single Audit F	Reports	(ASLGU	).								✓
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10/13/05

An Independent Member of Baker Tilly International

August 5, 2005

To the Finance Committee of City of Reed City

We have audited the financial statements of City of Reed City for the year ended June 30, 2005, and have issued our report thereon dated August 5, 2005. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

As stated in our engagement letter dated July 7, 2005, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

As part of our audit, we considered the internal control of City of Reed City. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether our financial statements are free of material misstatements, we performed tests of the City of Reed City's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our tests was not to provide an opinion on compliance with such provisions.

#### Significant Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by City of Reed City are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2005. We noted no transactions entered into by City of Reed City during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

# Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate(s) affecting the financial statements was (were):

Management's estimate of the depreciation of accumulated depreciation is based on the estimated useful lives of the related fixed assets. We evaluated the key factors and assumptions used to develop the useful live in determining that it is reasonable in relation to the financial statements taken as a whole.

#### Audit Adjustments

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on the City of Reed City 's financial reporting process (that is, cause future financial statements to be materially misstated). In our judgment, none of the adjustments we proposed, whether recorded or unrecorded by the City of Reed City, either individually or in the aggregate, indicate matters that could have a significant effect on the City of Reed City's financial reporting process.

# Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

# Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

# Issues Discussed Prior to Retention of Independent Auditors

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City of Reed City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

# Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing our audit.

This information is intended solely for the use of the finance committee and management of City of Reed City and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Rehmann Johann



# REED CITY, MICHIGAN

# FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2005



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#### INDEPENDENT AUDITORS' REPORT

August 5, 2005

Honorable Mayor and Members of the City Council City of Reed City, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Reed City, Michigan, as of and for the year ended June 30, 2005, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the management of the City of Reed City, Michigan. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information for the City of Reed City, Michigan as of June 30, 2005, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the general fund, major streets fund and Maplewood special assessment fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated August 5, 2005, on our consideration of the City of Reed City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis on pages 3-10 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Reed City's basic financial statements. The combining and individual fund financial statements and schedules are presented for purposes of additional analysis and are not a required part of the City of Reed City's basic financial statements. The combining and individual fund financial statements and schedules have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly presented, in all material respects, in relation to the basic financial statements taken as a whole.

Rehmann Johann

# MANAGEMENT'S DISCUSSION AND ANALYSIS

# Management's Discussion and Analysis

As management of the City of Reed City, we offer readers of the City of Reed City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2005. We encourage readers to consider the information presented here in conjunction with additional information that is furnished in the financial statements and notes to the financial statements.

# Financial Highlights

- The assets of the City of Reed City exceeded its liabilities at the close of the fiscal year by \$11,183,648. Of this amount \$1,626,464 may be used to meet the governments ongoing obligations to citizens and creditors.
- The City's total net assets increased by \$382,074. The increase is totally attributable to the increase in Capital Assets of Governmental Activities due to the Westerburg Park renovations and City Hall improvements.
- As of the close of the fiscal year the City of Reed City's governmental funds reported combined ending fund balances of \$1,095,246 a decrease of \$31,396 in comparison with the prior year. Approximately 78% of the total fund balance, \$857,786 is available for spending at the government's discretion.
- At the end of the fiscal year unreserved fund balance for the general fund was \$279,075 or 23 percent of total general fund expenditures.
- The City's total debt decreased by \$167,115 (7%) from the previous fiscal year.

#### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the City of Reed City's financial statements. The City's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the City's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash* flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., earned but unused compensated absences).

Both of the government-wide financial statements distinguish functions of the City of Reed City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government administration, police, public works including major and local street maintenance and recreation and cultural activities. The business-type activities of the City include sewer and water services.

The government-wide financial statements can be found on pages 11-13 of this report.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Reed City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City maintains sixteen individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the following four funds: General, Major Street, Maplewood Special Assessment, and Parks Improvements.

Data is combined into a single aggregated presentation for the other twelve governmental funds. Individual fund data for each of the non-major governmental funds is provided in the form of *combining* statements and schedules.

The City adopts an annual appropriated budget for its general, special revenue funds, and other funds as necessary. Budgetary comparison statements or schedules have been provided herein to demonstrate compliance with those budgets.

The basic governmental fund financial statements can be found on pages 14-20 of this report.

**Proprietary funds**. The City maintains two different types of proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses an enterprise fund to account for its Sewer and Water operations. Internal service funds are an accounting device used to accumulate and allocate costs internally among the City's various functions. The City uses an internal service fund to account for its fleet of vehicles. Because these services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide information for the Sewer and Water operations, which is considered to be a major fund of the City.

The basic proprietary fund financial statements can be found on pages 21-23 of this report.

*Fiduciary funds*. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resource of those funds are *not* available to the support the City's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The fiduciary fund financial statement can be found on page 24 of this report.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 25-38 of this report.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information*. This includes this management discussion and analysis.

Combining and individual fund statements and schedules can be found on pages 39-50 of this report.

# **Government-wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the City of Reed City, assets exceeded liabilities by \$11,183,648 at the close of the most recent fiscal year.

A little less than 15% of the City's net assets reflects unrestricted net assets which are available for future operation while a significant portion (79.4%) of net assets is invested in capital assets (e.g., land, buildings, vehicles, equipment and infrastructure), less any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the City investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

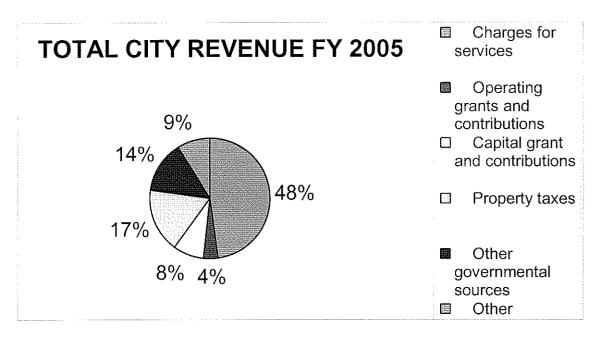
#### **City of Reed City Net Assets**

	Governmenta	al Activities	Business-typ	e Activities	Tota	al
	2004	2005	2004	2005	2004	2005
Current and other assets	\$1,520,107	\$1,386,313	\$ 1,103,261	\$1,179,164	\$ 2,623,368	\$ 2,565,477
Capital assets	2,021,377	2,489,131	8,924,515	8,641,833	10,945,892	11,130,964
Total assets	3,541,484	3,875,444	10,027,776	9,820,997	13,569,260	13,696,441
Long-term liabilities						
outstanding	757,626	724,474	1,598,982	1,462,683	2,356,608	2,187,157
Other liabilities	195,952	162,950	215,126	162,686	411,078	325,636
Total liabilities	953,578	887,424	1,814,108	1,625,369	2,767,686	2,512,793
Net assets:						
Invested in capital						
assets, net	1,264,477	1,768,181	7,260,570	7,112,851	8,525,047	8,881,032
of related debt						
Restricted	235,328	328,643	343,134	347,509	578,462	676,152
Unrestricted	1,088,101	891,196	609,964	735,268	1,698,065	1,626,464
Total net assets	\$2,587,906	\$2,988,020	\$8,213,668	\$8,195,628	\$10,801,574	\$11,183,648

Net assets of the City increased by \$382,074 with the governmental activities showing additions to prior balances. The business-type activities decrease in net assets of \$18,040 was primarily the result of depreciation expensed as a part of operations. The governmental activities increase in net assets of \$400,114 is primarily due to the Westerburg Park and City Hall improvements.

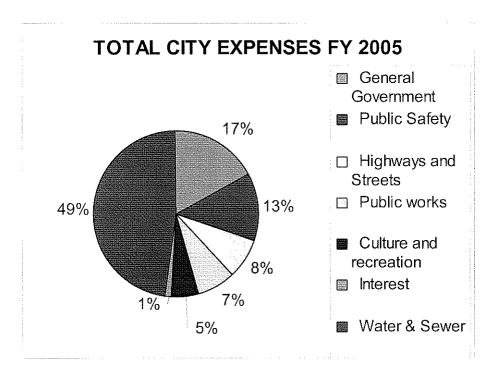
City of Reed City Changes in Net Assets

	Governmenta	al Activities	Business-type	e Activities	To	otal	
	2004	2005	2004	2005	2004	2005	
n.							
Revenue							
Program Revenue Charges for services	\$ 179,818	\$ 198,903	\$1,552,871	\$1,472,372	\$1,732,689	\$1,671,275	
Operating grants	\$ 172,010	Ψ 170,703	Ψ1,332,071	01,172,272	01,752,005	01,071,275	
and contributions	128,957	139,874	_	_	128,957	139,874	
Capital grant and		,			,	·	
contributions	-	291,947	_	<del>.</del>	<del>-</del>	291,947	
	308,775	630,724	1,552,871	1,472,372	1,861,646	2,103,096	
General revenue							
Property taxes	592,353	604,367	_	_	592,353	604,367	
Other governmental	3,2,333	0013201			<b>-</b> ,	,	
sources	502,358	492,136			502,358	492,136	
Other	212,214	294,367	20,463	15,341	232,677	307,761	
Total revenue	1,615,700	2,021,594	1,573,334	1,487,713	3,189,034	3,507,360	
Expenses							
General Government	594,818	544,231	-	-	594,818	541,231	
Public Safety	339,942	405,139	-	-	339,942	405,139	
Highways and Streets	215,682	240,679	-	-	215,682	240,679	
Public works	145,865	170,556	**	-	145,865	170,556	
Culture and recreation	219,218	233,692	-	<b></b>	219,218	233,692	
Interest	28,504	30,183	-	-	28,504	30,183	
Water & Sewer		_	1,603,156	1,505,753	1,603,156	1,505,753	
Total expenses	1,544,029	1,621,480	1,603,156	1,505,753	3,147,185	3,127,233	
Change in net assets	71,671	400,114	(29,822)	(18,040)	41,849	382,074	
Net assets - beginning of							
year	2,516,235	2,587,906	8,243,490	8,213,668	10,759,725	10,801,574	
Net assets - end of year	\$2,587,906	\$2,988,020	\$8,213,668	\$8,195,628	\$10,801,574	\$11,183,648	



The Operating grants and Contributions figure includes penal fines for the Library and Township fire contracts for the Fire Department.

The amounts in Other Governmental Sources includes State Revenue Sharing, Act 51 Gas Tax funds and contributions from the Downtown Development Authority (DDA).



**Governmental activities.** During the year the City continued its emphasis in public safety by investing \$405,139 or 25% of governmental activities expenses. Culture and recreation, which includes library operations was \$170,556 or 11% of governmental activities expenses while general government, public works and streets and interest on long-term debt made up the remaining 64% of governmental activities expenses.

The Governmental activities represented above included Police Department and Fire Department operations, Department of Public Works, Library, Major Streets, and Administrative functions.

**Business-type activities.** Although the net assets decreased by \$18,040 this amount is less than the previous fiscal year decrease of \$29,822. These activities included Water and Sewer operations.

# Financial Analysis of the Government's Funds

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$1,095,246, a decrease of \$31,396 in comparison with the prior year.

The general fund is the chief operating fund of the City. At the end of the current fiscal year, unreserved fund balance of the general fund was \$279,075 which is equal to total fund balance. As a measure of the general fund's liquidity, it may be useful to compare unreserved fund balance to total fund expenditures. Unreserved fund balance represents 23 percent of total general fund expenditures. The City Council's annual target is 25 percent of total general fund expenditures.

The fund balance of the City's general fund decreased by \$57,035 during the current fiscal year.

The major street fund has a total fund balance of \$148,668, which increased by \$53,796 during the year.

The parks improvement fund decreased by \$42,290 due to the expenditures for Westerburg Park of approximately \$360,000 offset by state and local revenue received for the project of approximately \$300,000.

**Proprietary funds**. The City's proprietary funds provide the same type of information found in the government wide financial statements, but in more detail.

Unrestricted net assets of the sewer and water fund at the end of the year amounted to \$708,969. The fund had a decrease in net assets for the year of \$18,040. Factors concerning the finances of the fund have already been addressed in the discussion of the City's business-type activities.

# General Fund Budgetary Highlights

Differences between the final and amended budgets for expenditures amounted to 3.2% for the year. Most of the difference is attributed to decreases in expenditures.

During the year, general fund revenues were less than budgetary estimates and expenditures were also less. An actual decrease in fund balance resulted that exceeded the final amended budget amount by \$6,565. Effective budget management by Department Heads resulted in a variance of less than 1.5% between the amended budget and actual revenues and less than 3.5% for expenditures.

# **Capital Asset and Debt Administration**

Capital assets. The City's investment in capital assets for its governmental and business-type activities as of June 30, 2005, amounted to \$11,130,482 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, furniture and equipment, motor pool equipment, motor vehicles, infrastructure and construction in progress, machinery and equipment. Significant capital assets acquired during the year consisted primarily the Westerburg Park improvements and City Hall renovations.

The total increase in the City's investment in capital assets for the 2005 fiscal year was 1.7% (a 23% increase for governmental activities and a 3% decrease for business-type activities).

# City of Reed City Capital Assets (net of depreciation)

	Governmenta	ıl Activities	Business-typ	e Activities	Tot	<u>'otal</u>	
	2004	2005	2004	2005	2004	2005	
Land Land improvements	\$ 88,994 108,872	\$ 92,611 102,463	\$ 30,305	\$ 30,305	\$ 119,299 108,872	\$ 122,916 102,463	
Buildings and improvements	1,250,269	1,291,930	3,679	9,555	1,253,948	1,301,467	
Furniture and equipment	217,326	189,445	156,052	167,624	373,378	357,069	
Motor vehicles	262,488	304,337	-	-	262,488	304,337	
Infrastructure	67,694	470,369	- 496,576	460,194	67,694 496,576	470,369 460,194	
Water System Sewer System	-	-	8,237,903	7,974,173	8,237,903	7,974,173	
Construction in progress	25,734_	37,976			25,734	37,976	
Total	\$2,021,377	\$2,489,131	\$8,924,515	\$8,641,833	\$10,945,892	\$11,130,964	

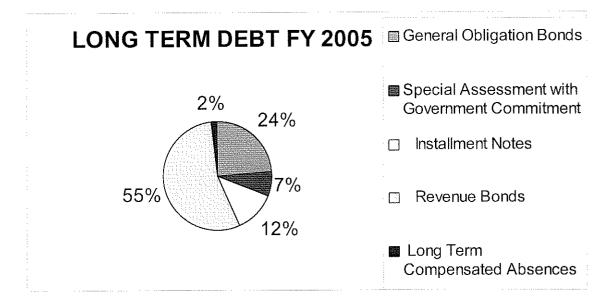
Additional information on the City of Reed City capital assets can be found in Note 6 on pages 33-34 of this report.

**Long-term debt.** At the end of the current fiscal year, the City had total debt outstanding of \$2,290,406 as follows:

	Governmenta	l Activities	Business-typ	e Activities	Tot	al
	2004	2005	2004	2005	2004	2005
General obligation						O = 10 000
bonds	\$558,000	\$549,000	\$ -	\$ -	\$ 558,000	\$ 549,000
Special assessment						
with government						
commitment	185,000	165,000	-	-	185,000	165,000
Installment notes	13,900	6,950	298,945	273,982	312,845	280,932
Revenue bonds	, , , , , , , , , , , , , , , , , , ,	, <u>-</u>	1,365,000	1,255,000	1,365,000	1,255,000
Long-term compensated			• •			
absences	36,676	40,474			36,676	40,474
Total	\$793,576	\$761,424	\$1,663,945	\$1,528,982	\$2,457,521	\$2,290,406

The City's total debt decreased by \$167,115 during the current fiscal year. The General Obligation Bonds were issued for the Fire Station. The Governmental activities Installment note was a five-year note for the purchase of a new front end loader. The Business-type activities Installment note was for the equipment at the North WWTP. The Special Assessment debt is the Maplewood Special Assessment District improvements.

Additional information on the City's long-term debt can be found in Note 8 on pages 36-37 of this report.



# **Economic Factors and Next Year's Budgets and Rates**

The following factors were considered in preparing the City's budget for the 2005-06 fiscal year:

- Increased employee wages and benefit cost.
- Increased health insurance cost with the prospect that costs can be reduced through a negotiated benefit change.
- Limited increased property tax revenue.
- Stable water and sewer revenues.
- No change in state revenue sharing payments.

# **Requests for Information**

This financial report is designed to provide a general overview of the City's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the City Treasurer, 227 East Lincoln Avenue, Reed City, Michigan, 49677.

# BASIC FINANCIAL STATEMENTS

# STATEMENT OF NET ASSETS

# JUNE 30, 2005

				Component Unit
		Primary Govern	ıment	Downtown
		Business-type		Development
	Activities	Activities	Total	Authority
Assets				
Cash and cash equivalents	\$1,068,928	\$ 532,571	\$ 1,601,499	\$ 799,388
Accounts receivable	197,486	199,622	397,108	1,934
Special assessment receivable	112,571	-	112,571	**
Prepaid items and other assets	7,328	3,417	10,745	
Inventory	-	4,725	4,725	-
Restricted assets				
Cash and cash equivalents	-	387,509	387,509	-
Bond issuance costs net of accumulated amortization	-	51,320	51,320	-
Capital assets				
Land	92,611	30,305	122,916	-
Construction in progress	37,976	-	37,976	-
Buildings, equipment and fixtures, net	2,358,544	8,611,528	10,970,072	
Total assets	3,875,444	9,820,997	13,696,441	801,322
Liabilities				
Accounts payable	63,837	32,251	96,088	25,038
Accrued liabilities	62,163	63,849	126,012	5,098
Unearned revenue	-	287	287	-
Noncurrent liabilities:				
Due within one year	36,950	66,299	103,249	40,000
Due in more than one year	724,474	1,462,683	2,187,157	1,100,000
Total liabilities	887,424	1,625,369	2,512,793	1,170,136
Net Assets				
Invested in capital assets, net of related debt Restricted for:	1,768,181	7,112,851	8,881,032	-
Major Streets	148,668	_	148,668	-
Local Streets	44,785	_	44,785	,
Law enforcement training	1,611	_	1,611	~
Debt service	90,641	347,509	438,150	<u>-</u>
Nonexpendable perpetual trusts	20,011	mar is a figure of the	100,100	
Cemetery-expendable portion	9,188	_	9,188	_
Cemetery experience partion  Cemetery - corpus	33,750	_	33,750	· .
Unrestricted (deficit)	891,196	735,268	1,626,464	(368,814)
Total net assets (deficit)	\$2,988,020	\$8,195,628	\$ 11,183,648	\$ (368,814)

# STATEMENT OF ACTIVITIES

# FOR THE YEAR ENDED JUNE 30, 2005

				I							
				•	О	perating	(	Capital			
			(	Charges	Gr	ants and	Gr	ants and	Net	t (Expense)	
Functions / Programs	E	Expenses		for Services		Contributions		Contributions		Revenue	
Primary government											
Governmental activities:											
General government	\$	541,231	\$	181,358	\$	952	\$	-	\$	(358,921)	
Public safety		405,139		277		57,512		35,147		(312,203)	
Highways and streets		240,679		-		-		-		(240,679)	
Recreation and culture		233,692		4,379		81,410		256,800		108,897	
Public works		170,556		12,889		-		-		(157,667)	
Interest on long-term debt		30,183		-		-		<u>-</u>		(30,183)	
Total governmental activities		1,621,480		198,903		139,874		291,947		(990,756)	
Business-type activities:											
Water and sewer		1,505,753		1,472,372	<u> </u>					(33,381)	
Total primary government		3,127,233		1,671,275		139,874		291,947	\$ (	(1,024,137)	
Component unit activities:											
Downtown Development Authority	\$	398,939		<del>-</del>	\$	***		-		(398,939)	

(Continued)

# STATEMENT OF ACTIVITIES (CONCLUDED)

# FOR THE YEAR ENDED JUNE 30, 2005

	Pri Governmental	ent		mponent Unit owntown elopment	
	Activities	_Activities_	Total		uthority
Changes in net assets					
Net (expense) revenue	\$ (990,756)	\$ (33,381)	\$ (1,024,137)	\$	(398,939)
General revenues:					
Property taxes	604,367	_	604,367		537,030
Grants and contributions not					
restricted to specific programs	-	**	***		-
State shared revenues	492,136	-	492,136		-
Local sources	141,775	-	141,775		-
(Loss) on sale of capital assets	-	(3,641)	(3,641)		-
Interest earnings	43,289	18,982	62,271		27,412
Other general revenues	109,303		109,303		
Total general revenues	1,390,870	15,341	1,406,211		564,442
Change in net assets	400,114	(18,040)	382,074		165,503
Net assets (deficit), beginning of year	2,587,906	8,213,668	10,801,574		(534,317)
Net assets (deficit), end of year	\$ 2,988,020	\$ 8,195,628	\$11,183,648	_\$	(368,814)

#### BALANCE SHEET GOVERNMENTAL FUNDS

# JUNE 30, 2005

<u>ASSETS</u>		ENERAL FUND	MAJOR TREETS	5	PLEWOOD SPECIAL SESSMENT		PARKS PROVEMENT	GO	OTHER VERNMENTAL FUNDS	GO	TOTAL VERNMENTAL FUNDS
Cash and cash equivalents Accounts receivable	\$	236,426 36,236	\$ 132,698	\$	-	\$	5,096	\$	607,256 5,442	\$	981,476 41,678
Special assessments receivable		50,250			112,571		_		5,112		112,571
Prepaid expenditures		6,146	342						478		6,966
Due from other funds		-,	9,056		-		_		-		9,056
Advance to other funds		3,813	-		_		-		22,285		26,098
Due from other governmental units		90,334	 23,473				25,680		16,321		155,808
TOTAL ASSETS	\$	372,955	\$ 165,569	\$	112,571	\$	30,776	\$	651,782	\$	1,333,653
LIABILITIES AND FUND BALANCES											
LIABILITIES											
Accounts payable	\$	30,207	\$ 13,432	\$	-	\$	4,075	\$	13,361	\$	61,075
Accrued liabilities		41,388	3,469		-				3,153		48,010
Due to other funds			-		-		-		9,056		9,056
Advance from other funds		22,285	-				3,813				26,098
Deferred revenue		-	-		94,168		-		-		94,168
TOTAL LIABILITIES		93,880	16,901		94,168		7,888		25,570		238,407
FUND BALANCES											
Reserved for:											
Advance to other funds		3,813	-		-		-		22,285		26,098
Cemetery Perpetual Care		-	-		-		-		33,750		33,750
Debt Service		-	-		-		-		89,401		89,401
Unreserved											
Designated for subsequent year expenditures		26,751	4,400		-		-		57,060		88,211
Undesignated		248,511	144,268		18,403		22,888		-		434,070
Undesignated, reported in nonmajor											
Special Revenue Funds		-	-		-		-		410,568		410,568
Capital Project Funds		-	-		-		-		3,960		3,960
Permanent Funds		u.	 -		-		w		9,188		9,188
TOTAL FUND BALANCES		279,075	 148,668		18,403	•	22,888		626,212		1,095,246
TOTAL LIABILITIES AND FUND BALANCES	s_ <u>\$</u> _	372,955	\$ 165,569	\$	112,571	\$	30,776	\$	651,782	\$	1,333,653

# Reconciliation of Fund Balances on the Balance Sheet for Governmental Funds to Net Assets of Governmental Activities on the Statement of Net Assets

#### JUNE 30, 2005

Fund balances - total governmental funds

\$ 1,095,246

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources, and therefore are not reported in the fund statements.

Add - capital assets, net of accumulated depreciation Add - land

2,396,520

92,611

Certain assets, such as special assessments receivable are not due and receivable in the current period and therefore are offset with deferred revenue in the fund statements.

Add - deferred revenue on special assessments receivable

94,168

6,950

An internal service fund is used by management to charge the costs of certain activities, such as insurance and other centralized costs, to individual funds. The assets and liabilities of the internal service fund is included in governmental activities.

Add - net assets of governmental activities accounted for in the internal service fund 324,888 Deduct - Capital assets accounted for in the internal service fund, net of accumulated depreciation (254,500)Add - Note payable accounted for in the internal service fund

Certain liabilities, such as bonds payable, are not due and payable in the current period, and therefore are not reported in the fund statements:

Deduct - bonds payable (720,950)Deduct - compensated absences (40,474)Deduct - accrued interest on long-term liabilities (6,439)

Net assets of governmental activities

\$ 2,988,020

# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

# FOR THE YEAR ENDED JUNE 30, 2005

	GENERAL FUND	MAJOR STREETS	MAPLEWOOD SPECIAL ASSESSMENT	PARKS IMPROVEMENT	OTHER GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
REVENUES Taxes Licenses and permits	\$ 535,391 \$ 19,273	-	\$ -	\$ .	\$ 68,976	\$ 604,367 19,273
Intergovernmental revenue State Local	271,517 91,350	157,380	-	256,800 43,425	60,981 42,147	746,678 176,922
Charges for services Fines	109,874 1,883	-	23,653	-	-	109,874 1,883 23,653
Special assessments Miscellaneous	182,120	70,125	7,879	- 454	106,285	366,863
TOTAL REVENUES	1,211,408	227,505	31,532	300,679	278,389	2,049,513
EXPENDITURES						
Current:	20.100					30,102
Legislative General government	30,102 277,162	•	-	-	446	277.608
Public safety	380,964				896	381,860
Public works	168,876	156,968	_	_	83,582	409,426
Culture and recreation	58,931	-	-	-	121,354	180,285
Other governmental functions	236,615	=	-	-	-	236,615
Debt Service:						
Principal	-	-	-	-	29,000	29,000
Interest		-	-	-	32,733	32,733
Capital outlay	84,091	-	-	365,894	53,295	503,280
TOTAL EXPENDITURES	1,236,741	156,968		365,894	321,306	2,080,909
REVENUES OVER (UNDER) EXPENDITURES	(25,333)	70,537	31,532	(65,215)	(42,917)	(31,396)
OTHER FINANCING SOURCES (USES)						
Transfers in	10,725	9,056		22,925	77.676	120,382
Transfers out	(42,427)	(25,797)	(32,377)		(19,781)	(120,382)
TOTAL OTHER FINANCING SOURCES (USES)	(31,702)	(16,741)	(32,377)	22,925	57,895	
NET CHANGES IN FUND BALANCES	(57,035)	53,796	(845)	(42,290)	14,978	(31,396)
FUND BALANCES, BEGINNING OF YEAR	336,110	94,872	19,248	65,178	611,234	1,126,642
FUND BALANCES, END OF YEAR	\$ 279,075 \$	148,668	\$ 18,403	\$ 22,888	\$ 626,212	\$ 1,095,246

# Reconciliation of the Statement of Revenue, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities

# For the Year Ended June 30, 2005

Net changes in fund balances - total governmental funds	\$	(31,396)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	;	
Add - capital outlay Deduct - depreciation expense		506,288 (77,776)
Gain realized on sale of capital assets		(6,219)
Special assessments receivable are long-term in nature and are collectable over several years However, the current receipts are reflected as revenues on the fund statements Deduct - decrease in long term receivables		(23,653)
Bond proceeds provide current financial resources to governmental funds in the period issued, but issuing bonds increases long-term liabilities in the statement of net assets. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets  Add - principal payments on long-term liabilities	i	29,000
Some expenses reported in the statement of activities do not require the use of current financia resources and therefore are not reported as expenditures in governmental funds.  Deduct - decrease in accrued interest on bonds  Add - increase in the accrual for compensated absences	1	(2,550) 3,798
An internal service fund is used by management to charge the costs of certain services to individua governmental funds. The net revenue (expense) attributable to those funds is reported with governmental activities.		
Add - income from governmental activities in internal service fund		5,112
Deduct - income already included in governmental activities		(2,490)
Change in net assets of governmental activities	\$	400,114

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE BUDGET AND ACTUAL GENERAL FUND

# FOR THE YEAR ENDED JUNE 30, 2005

		RIGINAL BUDGET	AMENDED BUDGET	ACTUAL	VARIANCE POSITIVE (NEGATIVE)
REVENUES					
Taxes	\$	535,150	\$ 540,594	\$ 535,391	\$ (5,203)
Licenses and permits		19,300	19,300	19,273	(27)
Intergovernmental revenues:					
State		271,500	276,419	271,517	(4,902)
Local		-	95,033	91,350	(3,683)
Charges for services		99,425	108,615	109,874	1,259
Fines and forfeits		1,700	3,405	1,883	(1,522)
Miscellaneous	***************************************	159,652	185,884	182,120	(3,764)
TOTAL REVENUES		1,086,727	 1,229,250	1,211,408	(17,842)
EXPENDITURES					
Current					
Legislative		24,453	30,603	30,102	501
General government		255,392	284,465	277,162	7,303
Public safety		308,710	388,550	380,964	7,586
Public works		150,990	172,425	168,876	3,549
Culture and recreation		53,930	63,290	58,931	4,359
Other governmental functions		342,600	245,833	236,615	9,218
Capital outlay		22,575	 91,957	84,091	7,866
TOTAL EXPENDITURES		1,158,650	 1,277,123	1,236,741	40,382
REVENUES OVER (UNDER) EXPENDITURES		(71,923)	 (47,873)	(25,333)	 22,540
OTHER FINANCING SOURCES (USES)					
Transfers in		18,600	39,830	10,725	(29,105)
Transfers (out)		=	(42,427)	(42,427)	
TOTAL OTHER FINANCING SOURCES (USES)		18,600	(2,597)	(31,702)	(29,105)
NET CHANGE IN FUND BALANCE		(53,323)	(50,470)	(57,035)	(6,565)
FUND BALANCE, BEGINNING OF YEAR		336,110	336,110	336,110	 
FUND BALANCE, END OF YEAR	\$	282,787	\$ 285,640	\$ 279,075	\$ (6,565)

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE BUDGET AND ACTUAL MAJOR STREETS FUND

# FOR THE YEAR ENDED JUNE 30, 2005

		ORIGINAL BUDGET	,	AMENDED BUDGET		ACTUAL	Р	ARIANCE OSITIVE EGATIVE)
REVENUES Intergovernmental revenues: State Miscellaneous	\$	145,807 1,600	\$	158,501 34,800	\$	157,380 70,125	\$	(1,121) 35,325
TOTAL REVENUES		147,407		193,301		227,505		34,204
EXPENDITURES Highways and streets	<del></del>	140,361		186,605		156,968		29,637
REVENUES OVER (UNDER) EXPENDITURES		7,046		6,696	-	70,537		63,841
OTHER FINANCING SOURCES (USES) Transfers in Transfers (out)		10,000 (25,797)		10,000 (25,797)		9,056 (25,797)		(944)
TOTAL OTHER FINANCING SOURCES (USES)		(15,797)		(15,797)		(16,741)		(944)
NET CHANGE IN FUND BALANCE		(8,751)		(9,101)		53,796		62,897
FUND BALANCE, BEGINNING OF YEAR		94,872		94,872		94,872		
FUND BALANCE, END OF YEAR	\$	86,121	\$	85,771	\$	148,668	\$	62,897

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE BUDGET AND ACTUAL MAPLEWOOD SPECIAL ASSESSMENT

# FOR THE YEAR ENDED JUNE 30, 2005

	RIGINAL UDGET	MENDED BUDGET	 ACTUAL	)	'ARIANCE POSITIVE IEGATIVE)
REVENUES Special assessments Miscellaneous	\$ 20,000 9,300	\$ 25,700 9,300	\$ 23,653 7,879	\$	(2,047) (1,421)
TOTAL REVENUES	29,300	35,000	31,532		(3,468)
OTHER FINANCING SOURCES (USES) Transfers (out)	 (29,300)	 (35,000)	(32,377)		2,623
NET CHANGE IN FUND BALANCE	-	-	(845)		(845)
FUND BALANCE, BEGINNING OF YEAR	 19,248	19,248	 19,248		
FUND BALANCE, END OF YEAR	\$ 19,248	\$ 19,248	\$ 18,403	\$	(845)

# STATEMENT OF NET ASSETS PROPRIETARY FUNDS

# JUNE 30, 2005

	BUSINESS-TYPE GOVERNMEN ACTIVITIES ACTIVITIE		
<u>ASSETS</u>		RPRISE ND	INTERNAL SERVICE FUND
CURRENT ASSETS  Cash and cash equivalents  Accounts receivable	\$	532,571 199,622	\$ 87,452 -
Inventory Bond issuance costs net of accumulated amortization Prepaid expenses		4,725 51,320 3,417	- - 362
TOTAL CURRENT ASSETS		791,655	87,814
107/11 CONCENTRATE	-	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	377332
RESTRICTED ASSETS  Cash and cash equivalents		387,509	
CAPITAL ASSETS			
Land		30,305	-
Property plant & equipment Machinery and equipment	12	,497,056 <u>-</u>	689,821
	12	,527,361	689,821
Less: Accumulated depreciation	(3	,885,528)	(435,321)
TOTAL CAPITAL ASSETS	8	,641,833	254,500
TOTAL ASSETS	9	,820,997	342,314
<u>LIABILITIES</u>			
CURRENT LIABILITIES			
Accounts payable		32,251	2,762
Accrued liabilities		63,849	7,714
Deferred revenue Current maturity of notes payable		287 26,299	6,950
TOTAL CURRENT LIABILITIES		122,686	17,426
CURRENT LIABILITIES PAYABLE FROM			
RESTRICTED ASSETS Current maturity of bonds payable		40,000	-
NONCURRENT LIABILITIES  Bonds and notes payable, net of current maturities	1	,462,683	
TOTAL LIABILITIES	1	,625,369	17,426
NET ASSETS			
Invested in capital assets, net of related debt Restricted for debt service	7	,139,150 347,509	247,550
Unrestricted Undesignated		708,969	77,338
TOTAL NET ASSETS	\$ 8	,195,628	\$ 324,888

# STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS PROPRIETARY FUNDS

# FOR THE YEAR ENDED JUNE 30, 2005

		NESS-TYPE FIVITIES	GOVERNMENTA ACTIVITIES		
	ENT	ERPRISE FUND	INT SE	TERNAL RVICE TUND	
OPERATING REVENUES					
Charges for services	\$	1,400,462	\$	161,185	
Miscellaneous	<u> </u>	71,910		2,490	
TOTAL OPERATING REVENUES		1,472,372		163,675	
OPERATING EXPENSES					
Personnel services		434,933		51,630	
Contractual services		158,784		18,297	
Materials and supplies		115,526		26,850	
Utilities		268,833		7,983	
Repairs and maintenance		35,055		16,388	
Lease and rental		18,946		-	
Depreciation and amortization		336,652		36,976	
Miscellaneous		62,120	······································	-	
TOTAL OPERATING EXPENSES	,	1,430,849		158,124	
OPERATING INCOME (LOSS)		41,523		5,551	
NON OPERATING REVENUES (EXPENSES)					
(Loss) on sale of capital assets		(3,641)		-	
Interest income		18,982		=	
Interest expense		(74,904)		(439)	
TOTAL NON OPERATING REVENUES (EXPENSES)		(59,563)		(439)	
CHANGE IN NET ASSETS		(18,040)		5,112	
NET ASSETS, BEGINNING OF YEAR		8,213,668	<del> </del>	319,776	
NET ASSETS, END OF YEAR	\$	8,195,628	\$	324,888	

# STATEMENT OF CASH FLOWS PROPRIETARY FUNDS

# FOR THE YEAR ENDED JUNE 30, 2005

		NESS-TYPE TIVITIES	E GOVERNMENT ACTIVITIES		
	ENTERPRISE FUND			TERNAL ERVICE FUND	
CASH FLOWS FROM OPERATING ACTIVITIES: Receipts from interfund services provided Receipts from customers and users	\$	1,518,302	\$	163,675	
Payments to suppliers Payments to employees		(715,437) (434,933)		(72,089) (51,630)	
NET CASH PROVIDED BY OPERATING ACTIVITIES	-	367,932		39,956	
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES					
Acquisition of capital assets Proceeds from salc of capital assets		(55,209) 568		(82,431)	
Principal paid on bonds		(134,963)		(6,950)	
Interest and fiscal charges paid		(74,904)		(439)	
NET CASH PROVIDED BY (USED IN) CAPITAL AND RELATED FINANCING ACTIVITIES		(264,508)		(89,820)	
CASH FLOWS FROM INVESTING ACTIVITIES Interest carned on investments		18,982			
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS		122,406		(49,864)	
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR		797,674		137,316	
CASH AND CASH EQUIVALENTS, END OF YEAR	\$	920,080	\$	87,452	
CASH FLOWS FROM OPERATING ACTIVITIES Operating income (loss)	\$	41,523	S	5,551	
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities: Depreciation and amortization Changes in operating assets and liabilities		336,652		36,976	
which provided (used) cash: Accounts receivable		45,861		•	
Inventory		(1,010) (1,318)		(17)	
Prepaid expenses Accounts payable		(45,506)		(136)	
Accrued liabilities		(8,339)		(2,418)	
Deferred revenue		69			
NET CASH PROVIDED BY OPERATING ACTIVITIES		367,932	\$	39,956	
CASH AND CASH EQUIVALENTS ARE CAPTIONED ON THE STATEMENT OF NET ASSETS AS FOLLOWS:					
Cash and cash equivalents Restricted cash and cash equivalents	\$	532,571 387,509	\$	87,452 -	
	\$	920,080	\$	87,452	

# FIDUCIARY FUNDS STATEMENT OF NET ASSETS

# JUNE 30, 2005

	GENCY UNDS
<u>ASSETS</u>	
Cash and cash equivalents	\$ 15,592
<u>LIABILITIES</u>	
Accounts payable Due to other governmental units Deposits held for others	\$ 137 1,965 13,490
TOTAL LIABILITIES	\$ 15,592

# NOTES TO FINANCIAL STATEMENTS

#### NOTES TO FINANCIAL STATEMENTS

# FOR THE YEAR ENDED JUNE 30, 2005

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the City of Reed City conform to generally accepted accounting principles as applicable to governments. The following is a summary of the most significant policies:

#### The Reporting Entity

As required by generally accepted accounting principles, these financial statements present the City and its component unit, an entity for which the City is considered to be financially accountable. Blended component units, although legally separate entities are, in substance, part of the City's operations, so data from these units are combined with data of the primary government. The City has no blended component units. Discretely presented component units are reported in a separate column in the financial statements to emphasize they are legally separate from the City. A separate section of the Basic Financial Statements provides detailed financial information on the discretely presented component unit.

# Discretely Presented Component Unit

The component unit column in the basic financial statements include the financial data of the Downtown Development Authority. This unit is reported in a separate column and rows to emphasize that it is legally separate from the City.

The members of the governing board of the Authority are appointed by the City Council. The budgets of the Authority must be approved by the City Council, and the City has the ability to significantly influence its operations. Financial statements are not separately issued for the component unit.

# Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government and it's component unit. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

Likewise, the *primary government* is reported separately from the *component unit* for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

#### NOTES TO FINANCIAL STATEMENTS

# FOR THE YEAR ENDED JUNE 30, 2005

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

# Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements, except for agency funds, which do not have a measurement focus. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. After March 1 of each year, the County pays the City, and is responsible for collecting, any outstanding real property taxes as of that date. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Property taxes, intergovernmental revenue, charges for services and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The City reports the following major governmental funds:

The *General Fund* is the City's primary operating fund. It accounts for all the financial resources of the general government, except those required to be accounted for in another fund.

The *Major Streets Fund* is used to account for motor fuel tax revenue which is restricted for maintenance and construction of major streets.

The Maplewood Special Assessment Fund is used to account for the collection and disbursement of the Maplewood special assessment district.

The Parks Improvement Capital Projects Fund accounts for the revenue and expenditure associated with the Westerburg Park project.

#### NOTES TO FINANCIAL STATEMENTS

# FOR THE YEAR ENDED JUNE 30, 2005

The City reports the following major proprietary fund:

The Sewer and Water Enterprise Fund is used to account for the operations of the City's sewer and water department that provides sewer and water services to most residents of the City on a user charge basis.

Additionally, the City reports the following fund types:

The *Special Revenue Funds* are used to account for proceeds from specific revenue sources (other than perpetual trusts or capital projects) and related expenditures which are restricted for specific purposes by administrative action or law.

The *Debt Service Funds* account for the resources accumulated and payments made for principal and interest on long-term debt of governmental funds.

The Capital Projects Funds are used to account for the accumulation and disbursement of funds for capital projects.

The *Permanent Fund* is used to account for resources that are legally restricted to the extent that only earnings, and not principal may be used for purposes that support the City programs.

The *Internal Service Fund* accounts for equipment and vehicle purchases, and repairs and maintenance provided to the City departments on a cost reimbursement basis.

The Agency Funds are used to account for assets held in an agency capacity on behalf of outside parties, including other governments.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989 generally are followed in both the government—wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges for services. The principal operating revenues of the City's internal service funds are charges to City departments for equipment utilization and insurance coverage. Operating expenses for the enterprise funds include depreciation on capital assets, labor, supplies and contracted services. Operating expenses for the internal funds include the cost of services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

#### NOTES TO FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED JUNE 30, 2005

#### Budgets and Budgetary Accounting

Comparisons to budget are presented for General and Special Revenue Funds. General and Special Revenue Funds adopt a legal budget with remaining funds maintaining budgets as a management control device. The City follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. Prior to May 1, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1.
- 2. Public hearings are conducted to obtain taxpayer comments.
- 3. By the second week of May the budget is legally enacted through passage of a resolution.
- 4. Formal budgetary integration is employed for the government fund types as a management control device.
- 5. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Annual budgets lapse at fiscal year end.
- 6. Adoption and amendments of all budgets used by the City are governed by Public Act 621, which was followed during the year ended June 30, 2005. The appropriations resolution is based on the projected expenditures budget of the department heads of the City. Any amendment to the original budget must meet the requirements of Public Act 621. Any revisions that alter the total expenditures of any fund must be approved by the City Council. The City Manager is authorized to transfer budgeted amounts within an activity subject to the condition that the total expenditures do not exceed the approved appropriations by activity. Supplemental appropriations were necessary during the year.

#### Budgets and Budgetary Accounting

Budgets for expenditures are adopted on an activity level basis in the General Fund and by function in the Special Revenue funds. Thus, expenditures may not legally exceed the budgeted amounts by activity for the General Fund and by function for the Special Revenue funds.

#### Cash and Cash Equivalents

For the purpose of the statement of cash flows, the City considers all highly liquid investments with an original maturity of three months or less when purchased to be cash equivalents.

#### Restricted Assets

Certain resources set aside for repayment of bonds and to meet bond covenants, are classified as restricted assets on the statement of net assets because their use is limited by applicable bond covenants.

#### Receivables

All receivables are recorded at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

#### NOTES TO FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED JUNE 30, 2005

#### Due to/from Other Funds

During the course of its operations, the City has numerous transactions between funds to finance operations, to provide services, construct assets and service debt. To the extent that certain transactions between funds had not been paid or received as of fiscal year end, balances of interfund accounts receivable or payable have been recorded.

#### Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the governmental and business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exist. Donated capital assets are valued at their estimated fair market value on the date received. The amount reported for infrastructure includes only assets added in 2003 and forward.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related capital assets, as applicable.

No interest expense has been incurred or capitalized on capital assets reported in proprietary funds.

Depreciation on capital assets (including infrastructure), is computed using the straight-line method over the following estimated useful lives:

	<u>Years</u>
	10.20
Land improvements	10-20
Buildings	20-50
Office furniture and equipment	5-15
Vehicles	5-10
Public domain infrastructure	10-50
System infrastructure	40-50

#### Deferred Revenue

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period or for resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of *deferred revenue* reported in the governmental funds were as follows:

Special assessment (Maplewood Special Assessment Fund) \$94,168

#### NOTES TO FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED JUNE 30, 2005

#### Long-Term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, the long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. For new bond issuances after the implementation of GASB Statement No. 34, bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method which approximates the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### Compensated Absences

Under contracts negotiated with employee groups, individual employees have a vested right to receive payments for unused vacation benefits under formulas and conditions specified in the contracts.

Accumulated vacation time of governmental funds is recorded on statement of net assets and not on the governmental fund balance sheets because it is not expected to be liquidated with expendable available financial resources. Amounts accumulated for proprietary funds have been evaluated and determined to be immaterial to the financial statements as a whole. Consequently, no portion of the liability is reported on the statements of net assets of the enterprise fund.

#### Property Taxes

City property taxes are attached as an enforceable lien on property as of July 1. Taxes are levied July 1 and are due without penalty on or before August 31. These summer tax bills include the City's own property taxes and taxes billed on behalf of the school district (State Education Tax) within the City limits. Real property taxes not collected as of March 1 are returned to the County for collection, which advances the City 100% for the delinquent real property taxes. Collection of delinquent personal property taxes remains the responsibility of the City Treasurer.

Property taxes levied in July of each year are recognized as revenue in that year.

#### Interfund Transactions

During the course of normal operations, the City has numerous transactions between funds, including expenditures and transfers of resources to provide services and to service debt. The accompanying financial statements generally reflect such transactions as transfers. Operating subsidies are also recorded as transfers.

#### NOTES TO FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED JUNE 30, 2005

#### 2. DEFICIT NET ASSETS

At June 30, 2005, the City had deficit net assets of \$368,814 in the Downtown Development Authority Component Unit. Management plans to eliminate the deficit net assets through the recognition of revenues in subsequent years.

#### 3. CASH EQUIVALENTS AND DEPOSITS

Cash equivalents and deposits consist of the following at June 30, 2005:

Total deposits	\$2,803,988
Cash equivalents Certificates of deposit	\$1,204,448 1,599,540

Custodial Credit Risk – Deposits. Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned. State law does not require, and the City does not have, a policy for deposit custodial credit risk. As of year-end, \$2,542,409 of the City's bank balance of \$2,842,409 was exposed to custodial credit risk because it was uninsured and uncollateralized.

These deposits are in three (3) financial institutions located in Michigan in varying amounts. State policy limits the Treasurer's investing options to financial institutions located in Michigan. All accounts are in the name of the City and a specific fund or common account. They are recorded in City records at cost. Interest is recorded when earned.

The City does not hold any investments at June 30, 2005.

#### Statutory Authority

Act 217, PA 1982, authorizes the City to deposit and invest in:

- a. Bonds and other direct obligations of the United States or its agencies.
- b. Certificates of deposit, savings accounts, deposit accounts or depository receipts of a qualified financial institution.
- c. Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- d. Bankers acceptances of United States banks.
- e. Obligations of the State of Michigan and its political subdivisions that, at the time of purchase are rated as investment grade by at least one standard rating service.
- f. Mutual funds registered under the Investment Company Act of 1940 with the authority to purchase only investment vehicles that are legal for direct investment by a public corporation.
- g. External investment pools as authorized by Public Act 20 as amended through 12/31/97.

#### NOTES TO FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED JUNE 30, 2005

#### 4. INTERFUND RECEIVABLES AND PAYABLES

	Due From Other — Funds	Due to Other Funds
Major Streets Fund	\$ 9,056	\$ -
Local Streets Fund	-	9,056
Advances		
General Fund	3,813	22,285
Emergency Contingency Fund	22,285	<del></del>
Parks Improvement		3,813
	\$35,154	\$35,154

Interfund balances primarily reflect loans made from funds with cash and cash equivalents to those funds requiring temporary cash flow needs.

#### 5. INTERFUND TRANSACTIONS

Transfers in and out for the year ended June 30, 2005 are as follows:

_	General Fund	Major Streets Fund	Parks Improvement	Other Governmental Funds	Total Transfers Out
General Fund Major Streets Fund Maplewood Special Assessment Other Governmental Funds	\$ - - 10,725	\$ - - - 9,056	\$22,925 - - -	\$19,502 25,797 32,377	\$ 42,427 25,797 32,377 19,781
Total transfers in	\$10,725	\$9,056	\$22,925	\$77,676	\$120,382

Transfers are used to: (1) move unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations and (2) move revenues from the fund that is required to collect them to the fund that is required or allowed to expend them.

#### NOTES TO FINANCIAL STATEMENTS

### FOR THE YEAR ENDED JUNE 30, 2005

#### 6. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2005 was as follows:

	Balance July 1, 2004	Additions	Dispositions	Balance June 30, 2005
Governmental activities			-	
Capital assets, not being depreciated:				
Land	\$ 88,994	\$ 5,617	\$ (2,000)	\$ 92,611
Construction in progress	25,734	37,976_	(25,734)	37,976
Total capital assets, not being depreciated	114,728	43,593	(27,734)	130,587
Capital assets, being depreciated:				
Land improvements	142,884	-	-	142,884
Buildings and improvements	1,397,449	68,602	(16,854)	1,449,197
Furniture and equipment	370,365	13,548	-	383,913
Motor vehicles	847,491	82,431	-	929,922
Infrastructure	81,481	406,278		487,759
Total capital assets, being depreciated	2,839,670	570,859	(16,854)	3,393,675
Less accumulated depreciation for:				
Land improvements	34,011	6,410	=	40,421
Buildings and improvements	147,180	22,728	(12,641)	157,267
Furniture and equipment	153,039	41,429	-	194,468
Motor vehicles	585,003	40,582	-	625,585
Infrastructure	13,787	3,603		17,390
Total accumulated depreciation	933,020	114,752	(12,641)	1,035,131
Net capital assets, being depreciated	1,906,650	456,107	(4,213)	2,358,544
Net governmental activities capital assets	\$2,021,378	\$499,700	\$(31,947)	\$2,489,131

#### NOTES TO FINANCIAL STATEMENTS

	Balance July 1, 2004	Additions	Dispositions	Balance June 30, 2005
Business-type activities				
Capital assets, not being depreciated:				
Land	\$ 30,305	<u> </u>	<u> </u>	\$ 30,305
Capital assets, being depreciated:				
Buildings	28,564	7,449	*	36,013
Equipment	319,202	34,642	(5,260)	348,584
Water system	1,159,836	-	-	1,159,836
Sewer system	10,939,505	13,117	<del>"</del>	10,952,622
Total capital assets, being				
depreciated	12,447,107	55,208	(5,260)	12,497,055
Less accumulated depreciation for:				
Buildings	24,885	1,591	-	26,476
Equipment	163,150	18,862	1,052	180,960
Water system	663,260	36,382	-	699,642
Sewer system	2,701,602	276,847	·*·	2,978,449
Total accumulated depreciation	3,552,897	333,682	(1,052)	3,885,527
Net capital assets, being depreciated	8,894,210	(278,474)	(4,208)	8,611,528
Business-type activities capital				
assets, net	\$ 8,924,515	\$(278,474)	\$(4,208)	\$ 8,641,833
Depreciation expense was charge	ged to functions/pro	ograms of the pri	mary government as	s follows:
-	1		, 0	
Governmental activities:				\$ 9,476
General government Public safety				23,279
Recreation and culture				43,341
Public works		1,680		
Capital assets held by the gover	nment's internal serv	ice funds are		2,000
charged to the various function				36,976
Total depreciation expense – gove	ernmental activities		\$	3114,752

#### NOTES TO FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED JUNE 30, 2005

#### 7. PENSION PLAN

#### Plan Description

The City participates in the Municipal Employees' Retirement System of Michigan (MERS), an agent multiemployer defined benefit pension plan providing retirement, death and disability benefits covering certain bargaining units. The System is administered by the MERS retirement board. Act No. 427 of the Public Acts of 1984, as amended, establishes and amends the benefit provisions of the participants in MERS. A publicly available financial report that includes financial statements and required supplementary information for MERS may be obtained by writing to the Municipal Employees Retirement System of Michigan, 1134 Municipal Way, Lansing, Michigan 48917 or by calling (800) 767-6377.

The City is required to contribute at an actuarially determined rate, which for the current year ranged from 18.37 to 27.74 percent. Employees are not required to contribute to the Plan. The contribution requirements of the City are established and may be amended by the MERS Retirement Board.

For the year ended June 30, 2005, the City's annual pension cost of \$193,417 for MERS was equal to the City's required and actual contributions. The required contribution was determined as part of the initial entry into the plan using the entry age actuarial cost method. The actuarial assumptions included: (a) a rate of return on the investment of present and future assets of eight (8.0) percent; and (b) projected salary increases of four and one-half (4.5) percent per year compounded annually based on inflation, plus a percentage based on an age-related scale to reflect merit, longevity and promotional salary increases. The actuarial value of MERS assets was determined on the basis of a valuation method that assumes the fund earns the expected rate of return and includes an adjustment to reflect fair value. The City's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on an open basis. The remaining amortization period at December 31, 2003, the date of the latest actuarial valuation, was 30 years.

#### Trend Information

Year Ended	Annual Pension Cost (APC)	Percentage of APC Contributed	Net Pension Obligation		
2003	\$183,000	100%	\$ -		
2004	194,722	100%			
2005	193,417	100%	_		

#### **Schedule of Funding Progress**

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio Total	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
12/31/2002	\$2,101,324	\$3,075,864	\$ 974,540	68%	\$773,095	126%
12/31/2003	2,321,349	3,538,040	1,216,691	66%	903,856	135%
12/31/2004	2,493,140	3,714,628	1,221,488	67%	906,426	135%

#### NOTES TO FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED JUNE 30, 2005

#### 8. LONG-TERM DEBT

The following is a summary of debt transactions of the City for the year ended June 30, 2005:

The following is a summary of	debt transaction	s of the City for	the year chaca's	une 50, 2005.	Due
	Balance July 1, 2004	Additions	Deletions	Balance June 30, 2005	Within One Year
Governmental activities Internal Service Fund Equipment installment note due in annual installments of \$6,950 through October 2005; interest at 4.95%.	\$ 13,900	\$ -	\$ (6,950)	\$ 6,950	\$ 6,950
Governmental Funds \$225,000 Special Assessment Bonds of 2002 due in annual installments of \$20,000 to \$25,000 through September 2011; average interest at 3.994%.	185,000	-	(20,000)	165,000	20,000
\$575,000 Fire Station General Obligation Bonds of 2002 due in annual installments of \$9,000 to \$37,000 through May 2032; interest at 4.625%.	558,000	-	(9,000)	549,000	10,000
Long-term compensated absences.	36,676	3,798	<u> </u>	40,474	
Total governmental activities	\$793,576	\$3,798	\$(39,500)	\$761,424	\$36,950
Business-type activities Enterprise Fund \$1,105,000 Water Supply/Wastewater System Revenue Bonds of 1998 due in annual installments of \$40,000 to \$85,000 through November 2019; interest at rates varying from 4.3% to 5.2%.	\$ 930,000	\$ -	\$ (40,000)	\$ 890,000	\$40,000
\$435,000 Water Supply and Wastewater System Revenue Refunding Bonds of 2004 due in annual installments of \$65,000 to \$80,000 through July 2010; interest at rates varying from 1.87% to 3.84%.	435,000	-	(70,000)	365,000	-
Equipment installment note due in semi-annual installments of approximately \$20,200 including interest through August 2013; interest at 5.28%.	298,945		(24,963)	273,982	26,299
Total business-type activities	\$1,663,945	<u> </u>	\$(134,963)	\$1,528,982	\$66,299
Component unit \$1,300,000 Downtown Development Revenue Bonds of 1998 due in annual installments of \$25,000 to \$250,000 through 2017; interest rates varying from 9.25% to 5.75%.	\$1,170,000	\$\$	\$ (30,000)	\$1,140,000	\$40,000

For the governmental activities, long-term compensated absences are generally liquidated by the general fund.

#### NOTES TO FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED JUNE 30, 2005

The annual requirements to amortize all debt outstanding (excluding accrued employee benefits) as of June 30, 2005 are as follows:

Year Ending	r Ending Governmental Activities Business-type Act		Business-type Activities		Compone	ent Unit		
June 30,	ine 30, Principal Interest P		<u>Principal</u>	Interest	<u>Principal</u>	Interest		
2006	\$ 36,950	\$ 30,851	\$ 66,299	\$ 57,609	\$ 40,000	\$ 64,850		
2007	30,000	29,874	137,705	65,326	40,000	62,750		
2008	36,000	28,654	144,188	59,992	70,000	60,650		
2009	37,000	27,227	150,749	54,106	75,000	56,925		
2010	37,000	25,713	157,394	47,660	75,000	52,613		
2011-2015	120,000	109,320	497,647	151,529	475,000	190,901		
2016-2020	90,000	90,188	375,000	51,350	365,000	35,363		
2021-2025	115,000	67,063	-	-	-	-		
2026-2030	148,000	37,648	~	194	-	-		
2031-2032	71,000	4,995		-		_		
Total	\$720,950	\$451,533	\$1,528,982	\$487,572	\$1,140,000	\$524,052		

#### 9. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. The City carries commercial health, medical, and optical insurance. Statement No. 10 of the Governmental Accounting Standards Board requires that a liability for claims be reported if it is probable that a liability has been incurred and the amount of the loss can be reasonably estimated. Settled claims have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### 10. CONCENTRATIONS

The City has a significant economic dependence on a local corporation that is a major employer, taxpayer, and user of water and sewer services. The following is the percentage of taxes and utilities paid by the corporation:

	Amount	Percent of Total
Property taxes	\$300,971	36%
Water and sewer billing	935,126	65%
Water and sewer accounts receivable	102,040	51%

#### 11. CONTINGENT LIABILITY

#### Wastewater Treatment Plant

The City owns a parcel of land that is used for its wastewater treatment plant. The parcel was previously owned by Koppers Company which operated a creosote plant treating poles and railroad ties. The Department of Natural Resources has notified Koppers and the City that a previous clean-up of the site is not sufficient and a new hydro geological study must be completed. The Department of Natural Resources claims that the City may be a possible responsible party because it presently owns the property and must be involved in the study and remedial action. Creosote leaking into a river is being purged and treated in the

#### NOTES TO FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED JUNE 30, 2005

City's wastewater treatment plant. Total costs of the clean-up could be substantial. The City of Reed City and Beazer East, Inc. (the successor to Koppers) have entered into an agreement regarding certain cost sharing which requires, among other things, that the City is to treat water from the wells. There has not been a determination of responsible parties, the cost of the project, or whether the costs will be covered by insurance. Based on these factors, no provision for the contingency is included in the financial statements.

The City has also been notified by the Department of Environmental Quality of certain violations at its wastewater treatment plant. The potential cost to the City as a result of the violations is unknown.

#### Landfill

From September 17, 1968 until March 8, 1985, the City operated a landfill, which is now privately owned and operated. The City, Richmond Sanitary Landfill, Inc. and the Department of Natural Resources entered into a Consent Agreement which outlines certain obligations of the parties regarding the capping of the landfill. The majority of the City's requirements under the Consent Agreement have been completed. It is impossible to determine the financial obligation that the City of Reed City may ultimately have regarding the landfill until further studies and tests are done. If there are contamination problems at the landfill and the City is held liable, the cost to the City could be significant.

#### Downtown Development Authority

The Downtown Development Authority has entered into an agreement to pay \$100,000 per year for ten years beginning in the year ended June 30, 2005, for their portion of a force main project. The payment is contingent on a business in the City maintaining their current production capacity.

\* \* \* \* \* \*

## COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHEDULES

### NONMAJOR GOVERNMENTAL FUNDS

## COMBINING BALANCE SHEETS NONMAJOR GOVERNMENTAL FUNDS

#### JUNE 30, 2005

	SPECIAL REVENUE									
<u>ASSETS</u>		LOCAL STREETS		LAW ENFORCEMENT TRAINING		LIBRARY	FIRE EQUIPMENT REPLACEMENT		EMERGENCY CONTINGENCY	
Cash and cash equivalents	\$	40,716	\$	1,611	\$	128,057 79	\$	46,565	\$	232,855
Accounts receivable, net of allowance Prepaid expenditures		- 257		-		221		-		-
Advance to other funds		-		_				-		22,285
Due from other governmental units		16,321		-						-
TOTAL ASSETS	\$	57,294	\$	1,611	\$	128,357	\$	46,565	\$	255,140
LIABILITIES AND FUND BALANCES  LIABILITIES Accounts payable Accrued liabilities Due to other funds	\$	1,317 2,136 9,056	\$	-	\$	512 1,017	\$	-	\$	<u>.</u> -
TOTAL LIABILITIES		12,509		-		1,529		**		-
FUND BALANCES										
Reserved for										
Advance to other funds		-		-		-		-		22,285
Perpetual care Unreserved:		-		-		-		-		-
Designated for subsequent year expenditures		16,196		_		19,124		19,000		_
Undesignated		28,589		1,611		107,704		27,565		232,855
TOTAL FUND BALANCES		44,785		1,611		126,828		46,565		255,140
TOTAL LIABILITIES AND FUND BALANCES	\$	57,294	\$	1,611	\$	128,357	\$	46,565	\$	255,140

CAPITAL

				PROJ		DEBT SERVICE PERMANENT							
		POLICE	ΕÇ	QUIPMENT			SPECIAL	********			EMETERY	•	
	ARK	RESERVE		AND	POLICE	AS	SESSMENT		FIRE	PE	ERPETUAL		
COM	MISSION	OFFICER	REP	LACEMENT	BUILDING		BOND		STATION		CARE		TOTAL
\$	15,467 -	\$ 56	\$	3,960 -	\$ 4,606 5,147	\$	56,414	\$	34,011 216	\$	42,938	\$	607,256 5,442
	-	-		-	-		-		-		-		478
	-	-		-	-		-		-		-		22,285
	ber .				 -		-		-		*		16,321
\$	15,467	\$ 56	\$	3,960	\$ 9,753	\$	56,414	\$	34,227	\$	42,938	\$	651,782
\$	1,779 - -	\$ - -	\$	- - -	\$ 9,753 -	\$	- - -	\$	- - -	\$	-	\$	13,361 3,153 9,056
	1,779	-			9,753				-		-		25,570
	-	-		-	-		- -		-		33,750		22,285 33,750
	1,500	-		-	-		1,240		-		-		57,060
	12,188	56		3,960	-		55,174		34,227		9,188		513,117
	13,688	56		3,960	<u>-</u>		56,414		34,227		42,938		626,212
\$	15,467	\$ 56	\$	3,960	\$ 9,753	\$	56,414	\$	34,227	\$	42,938	\$	651,782

## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS

				SPECIAL	REVENUE		
	LOCAL STREETS	LAW ENFORCEMENT TRAINING	LIBRARY	FIRE EQUIPMENT REPLACEMENT	EMERGENCY CONTINGENCY		
REVENUES Property taxes	\$ -	\$ -	\$ 31,045	\$ -	\$ -		
Intergovernmental: State	60,981	•	-	-	-		
Local Miscellaneous	1,182	- 944	82,406	10,000 718	8,187		
TOTAL REVENUES	62,163	944	113,451	10,718	8,187		
EXPENDITURES Current:							
General government	-	-	-	•	-		
Public safety Highways and streets	83,582	-	-	-	-		
Culture and recreation	05,502	-	105,304	_	-		
Debt Service:			100,001				
Principal	-	-	-	-	-		
Interest	-	•		-	-		
Capital outlay		-	25,379	-			
TOTAL EXPENDITURES	83,582	<u>-</u>	130,683	-	<del>-</del>		
REVENUES OVER (UNDER) EXPENDITURES	(21,419)	944	(17,232)	10,718	8,187		
OTHER FINANCING SOURCES (USES)	25 707			10.500			
Transfers in Transfers out	25,797 (9,056)	(930)	-	19,502 (1,795)	(8,000)		
Transfers out	(7,030)	(230)		(1,775)	(8,000)		
TOTAL OTHER FINANCING SOURCES (USES)	16,741	(930)	·····	17,707	(8,000)		
NET CHANGE IN FUND BALANCES	(4,678)	14	(17,232)	28,425	187		
FUND BALANCES, BEGINNING OF YEAR	49,463	1,597	144,060	18,140	254,953		
FUND BALANCES, END OF YEAR	\$ 44,785	\$ 1,611	\$ 126,828	\$ 46,565	\$ 255,140		

CAPITAL

			PITAL DJECTS	DEBT SI	ERVICE	PERMANENT	
	POLICE	EQUIPMENT		SPECIAL		CEMETERY	
PARK	RESERVE	AND	POLICE	ASSESSMENT	FIRE	PERPETUAL	
COMMISSION	OFFICER	REPLACEMEN	Γ BUILDING	BOND	STATION	CARE	TOTAL
\$ -	\$	- \$	- \$ -	\$ -	\$ 37,931	\$ -	\$ 68,976
-		-		-	-	~	60,981
7,000		-	25,147	-	-	-	42,147
9,120	95	2 142	330	55	729	1,520	106,285
16,120	95	2 142	25,477	55	38,660	1,520	278,389
-		-	-	-	-	446	446
-	89	6 -	-	-	-	-	896
-		-	-	-	-	-	83,582
16,050		-	-	-	-	-	121,354
_				20,000	9,000	-	29,000
-				6,925	25,808	-	32,733
		- 2,439	25,477	-	-	-	53,295
16,050	89	6 2,439	25,477	26,925	34,808	446	321,306
70	. 5	6 (2,297	· -	(26,870)	3,852	1,074	(42,917)
				32,377	_	-	77,676
			-	-	-	-	(19,781)
		×	_	32,377	-	<del>-</del>	57,895
70	5	6 (2,297	) -	5,507	3,852	1,074	14,978
70	5	(2,2)	-	5,507	ع د ۱۰ <sub>۱</sub> ۵۰	1,074	17,270
13,618		- 6,257		50,907	30,375	41,864	611,234
\$ 13,688	\$ 5	6 \$ 3,960	- \$	\$ 56,414	\$ 34,227	\$ 42,938	\$ 626,212

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE BUDGET AND ACTUAL LOCAL STREETS FUND

	 LIGINAL UDGET	AMENDED BUDGET	ACTUAL	VARIANCE POSITIVE (NEGATIVE)
REVENUES Intergovernmental revenues: State Miscellaneous	\$ 60,000 \$ 400	61,400 1,150	\$ 60,981 1,182	\$ (419) 32
TOTAL REVENUES	60,400	62,550	62,163	(387)
EXPENDITURES Highways and streets	86,197	88,347	83,582	4,765
REVENUES OVER (UNDER) EXPENDITURES	 (25,797)	(25,797)	(21,419)	4,378
OTHER FINANCING SOURCES Transfers in Transfers (out)	 25,797 (10,000)	25,797 (10,000)	25,797 (9,056)	- 944
TOTAL OTHER FINANCING SOURCES (USES)	15,797	15,797	16,741	944
NET CHANGE IN FUND BALANCE	(10,000)	(10,000)	(4,678)	5,322
FUND BALANCE, BEGINNING OF YEAR	 49,463	49,463	49,463	_
FUND BALANCE, END OF YEAR	\$ 39,463 \$	39,463	\$ 44,785	\$ 5,322

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE BUDGET AND ACTUAL LIBRARY FUND

	ORIGINAL BUDGET			AMENDED BUDGET	ACTUAL	PC	RIANCE OSITIVE GATIVE)
REVENUES Property taxes Miscellaneous	\$	30,260 79,350	\$	30,260 79,350	\$ 31,045 82,406	\$	785 3,056
TOTAL REVENUES		109,610		109,610	113,451		3,841
EXPENDITURES Culture and recreation Capital outlay		124,800 27,000		124,800 27,000	105,304 25,379		19,496 1,621
TOTAL EXPENDITURES		151,800		151,800	 130,683		21,117
NET CHANGE IN FUND BALANCE		(42,190)		(42,190)	(17,232)		24,958
FUND BALANCE, BEGINNING OF YEAR		144,060		144,060	 144,060		_
FUND BALANCE, END OF YEAR	\$	101,870	\$	101,870	\$ 126,828	\$	24,958

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE BUDGET AND ACTUAL LAW ENFORCEMENT TRAINING

		IGINAL UDGET	AMENDED BUDGET	VARIANCE POSITIVE ACTUAL (NEGATIVE				
REVENUES Miscellaneous	\$	100 \$	5 100	\$ 944	\$	844		
OTHER FINANCING SOURCES (USES) Transfers (out)		(2,000)	(2,000)	(930)	)	1,070		
NET CHANGE IN FUND BALANCE		(1,900)	(1,900)	14		1,914		
FUND BALANCE, BEGINNING OF YEAR		1,597	1,597	1,597				
FUND BALANCE (DEFICIT), END OF YEAR	\$	(303) \$	S (303)	\$ 1,611	\$	1,914		

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE BUDGET AND ACTUAL FIRE EQUIPMENT REPLACEMENT

	-	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	PC	RIANCE OSITIVE (GATIVE)
REVENUES Intergovernmental Local Miscellaneous	\$	10,000 250	\$ 10,000 250	\$ 10,000 718	\$	- 468
TOTAL REVENUES		10,250	 10,250	10,718		468
EXPENDITURES Capital outlay			19,502	 •		19,502
TOTAL EXPENDITURES			19,502	 -		19,502
NET CHANGE IN FUND BALANCES		10,250	(9,252)	10,718		19,970
OTHER FINANCING SOURCES (USES) Transfers in Transfers (out)		(10,500)	19,502 (10,500)	19,502 (1,795)		- 8,705
TOTAL OTHER FINANCING SOURCES (USES)		(10,500)	9,002	 17,707		8,705
NET CHANGE IN FUND BALANCE		(250)	(250)	28,425		28,675
FUND BALANCE, BEGINNING OF YEAR		18,140	18,140	18,140		*
FUND BALANCE, END OF YEAR	\$	17,890	\$ 17,890	\$ 46,565	\$	28,675

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE BUDGET AND ACTUAL EMERGENCY CONTINGENCY

		ORIGINAL BUDGET		MENDED SUDGET	AC	CTUAL	РО	RIANCE SITIVE GATIVE)
REVENUES Miscellaneous	\$	5,000	\$	8,000	\$	8,187	\$	187
EXPENDITURES General government	<del></del>			b.		-		~
REVENUES OVER (UNDER) EXPENDITURES		5,000		8,000		8,187		187
OTHER FINANCING SOURCES (USES) Transfers (out)		(5,000)		(8,000)		(8,000)		-
NET CHANGE IN FUND BALANCE		-		-		187		187
FUND BALANCE, BEGINNING OF YEAR		254,953		254,953		254,953		w
FUND BALANCE, END OF YEAR	\$	254,953	\$	254,953	\$	255,140	\$	187

## SCHEDULE OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE BUDGET AND ACTUAL PARK COMMISSION

	-	RIGINAL UDGET	 MENDED BUDGET	A	CTUAL	VARIANCE POSITIVE (NEGATIVE)		
REVENUES Intergovernmental revenues: Local Miscellaneous	\$	7,000 11,000	\$ 7,000 11,000	\$	7,000 9,120	\$	(1,880)	
TOTAL REVENUES		18,000	18,000		16,120		(1,880)	
EXPENDITURES Culture and recreation		18,000	18,000		16,050		1,950	
REVENUES OVER (UNDER) EXPENDITURES		-	-		70		70	
FUND BALANCE, BEGINNING OF YEAR		13,618	 13,618		13,618		-	
FUND BALANCE, END OF YEAR	_\$	13,618	\$ 13,618	\$	13,688	\$	70_	

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE BUDGET AND ACTUAL POLICE RESERVE OFFICER FUND

	ORIG BUD		ENDED DGET AC		VARIANCE POSITIVE NEGATIVE)
REVENUES Miscellaneous	\$	- \$	900 \$	952 \$	52
EXPENDITURES Public safety		-	900	896	4
NET CHANGE IN FUND BALANCE		-	-	56	56
FUND BALANCE, BEGINNING OF YEAR		-	_	·····	<u>-</u>
FUND BALANCE, END OF YEAR	\$	- \$	- \$	56 \$	56

### FIDUCIARY FUNDS

#### FIDUCIARY FUNDS COMBINING BALANCE SHEET

#### JUNE 30, 2005

<u>ASSETS</u>	TAX COLLECTION PA			RAILS TO TRAILS		REED CITY HOUSING COMMISSION		OSCEOLA FOUNDATION			TOTALS		
Cash and cash equivalents	\$ 1,122	\$	864	\$	3,331	\$	-	\$	10,275	\$	15,592		
LIABILITIES													
Accounts payable	\$ 21	\$	-	\$	-	8	-	S	116	\$	137		
Due to other governmental units	1,101		864		-		-		-		1,965		
Deposits held for others					3,331		-		10,159		13,490		
TOTAL LIABILITIES	\$ 1,122	\$	864	\$	3,331	\$	-	\$	10,275	\$	15,592		

### **COMPONENT UNIT**

## BALANCE SHEET/STATEMENT OF NET ASSETS DOWNTOWN DEVELOPMENT AUTHORITY

#### JUNE 30, 2005

<u>ASSETS</u>	GENERAL OPERATING FUND			DEBT SERVICE		CAPITAL PROJECTS	ADJUSTMENTS			FATEMENT OF NET ASSETS
ASSETS  Cash and cash equivalents  Accounts receivable  Due from other funds	\$	667,421 1,934	\$	131,967	\$	24,738	\$	(24,738)	\$	799,388 1,934
TOTAL ASSETS	\$	669,355	\$	131,967	\$	24,738		(24,738)		801,322
LIABILITIES AND FUND BALANCE/NET ASSETS										
LIABILITIES Accounts payable Due to other funds Accrued interest Bond payable	\$	24,738 - -	\$	300	\$	24,738	\$	(24,738) 5,098 1,140,000	\$	25,038 - 5,098 1,140,000
		24,738		300		24,738		1,120,360		1,170,136
FUND BALANCE Undesignated		644,617		131,667		_		(776,284)		
TOTAL LIABILITIES AND FUND BALANCE	\$	669,355	\$	131,967	\$	24,738	-			
NET ASSETS (DEFICIT) Unrestricted							\$	(344,076)	\$	(368,814)

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES/NET ASSETS DOWNTOWN DEVELOPMENT AUTHORITY

	OPI	ENERAL ERATING FUND	DEBT SERVICE	CAPITAL PROJECTS	ADJUSTMENTS	STATEMENT OF NET ASSETS
REVENUES						
Taxes	\$	537,030 \$	-	\$ -	<b>s</b> -	
Miscellaneous		25,113	2,299		-	27,412
TOTAL REVENUES		562,143	2,299	-		564,442
EXPENDITURES						
Current						
General government		-	w	187,658	-	187,658
Debt service						
Principal retirement		-	30,000	-	(30,000)	-
Interest and fiscal charges		-	66,725	-	(347)	66,378
Capital outlay		-		144,903	•	144,903
TOTAL EXPENDITURES		<del>-</del>	96,725	332,561	(30,347)	398,939
REVENUES OVER (UNDER) EXPENDITURES		562,143	(94,426)	(332,561)	30,347	165,503
OTHER FINANCING SOURCES			0.4.073	272.561		107.53.4
Transfers in		(107.53.1)	94,973	332,561	-	427,534
Transfers (out)		(427,534)	-			(427,534)
TOTAL OTHER FINANCING SOURCES (USES)		(427,534)	94,973	332,561		-
NET CHANGE IN FUND BALANCES		134,609	547	-	(135,156)	
CHANGE IN NET ASSETS					165,503	165,503
FUND BALANCES/NET ASSETS (DEFICIT), BEGINNING OF YEAR		510,008	131,120	Pe-	(1,175,445)	(534,317)
FUND BALANCES/NET ASSETS (DEFICIT), END OF YEAR	\$	644,617 \$	131,667	\$ -	\$ (1,145,098)	\$ (368,814)

### INTERNAL CONTROL AND COMPLIANCE

#### INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

August 5, 2005

Honorable Mayor and Members of the City Council City of Reed City, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Reed City, Michigan, as of and for the year ended June 30, 2005, and have issued our report thereon dated August 5, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Reed City, Michigan's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Reed City, Michigan's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws. regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the City Council, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.